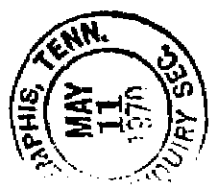
UNITED STATES POST OFFICE
MEMPHIS, TENNESSEE 38101



Dear Postal Customer:

We sincerely regret this damage which your mail received during handling in the postal service, and hope this incident will not seriously inconvenience you. We realize your mail is important to you, and you have every right to expect it to be delivered in good condition.

Although we make every effort to prevent damage to the mail, because of the great volume handled and the mass-production methods which must be employed to assure the fastest service possible, occasional damage will occur.

We hope you will understand this, and want to assure you we are constantly striving to improve our processing methods to the end that even a rare occurrence such as this can be eliminated.

Please accept our apologies.

Sincerely,

J. C. Curtis
Officer in Charge